

# Safeguarding Policy for Oliver Brown Dance Academy

## Introduction

At Oliver Brown Dance Academy, the safety of our students is our top priority. This policy outlines our commitment to safeguarding children in our care.

## Key Principles

- 1 **Child Welfare:** The safety and well-being of children is paramount.
- 2 **Protection:** All children have the right to be safe and protected from harm.
- 3 **Reporting Concerns:** Everyone has a role in safeguarding and should report any concerns.

## Designated Safeguarding Lead (DSL)

- **Name:** Megan Brown
- **Contact:** 07884112819 & oliverbrowndanceacademy@gmail.com

## Staff Responsibilities

- All staff and volunteers must know the signs of abuse and how to report concerns.
- Regular safeguarding training will be provided to staff.

## Parent and Volunteer Involvement

- Parents and volunteers play an important role in safeguarding. We encourage all to be aware of any signs of distress or changes in behaviour in children and to report concerns.
- Information about safeguarding will be viewable online through our website.

## Reporting Concerns

- 1 **If You See Something, Say Something:** If you have concerns about a child's safety, report it to the DSL immediately.
- 2 **Record Your Observations:** Write down what you see or hear, including dates and details.
- 3 **Keep It Confidential:** Share information only with those involved in safeguarding.

## Responding to Allegations

- Stay calm and listen to the child.
- Don't investigate or ask leading questions—just let them talk.
- Report to the DSL as soon as possible.

## Code of Conduct

- Treat all students with respect and maintain appropriate boundaries.
- Avoid any form of bullying or discrimination.

## Whistleblowing

- Staff should report any concerns about colleagues' behaviour towards students.
- Whistleblowing procedures are in place to support those who speak up.

## **Review**

This policy will be reviewed annually and updated as needed. We welcome feedback from staff, students, parents, and volunteers.

January 2024